



BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 16, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:00 A.M. on Tuesday, May 16, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, Sean Yoder, Jackie Padilla, and Gary Sinderson.

Visitor(s) present included Susan Hawthorne, Dorothy Blair, Tim Nilson, Mark Ott, Tracie Young-Brungard, Laura Snook, John Buerkle, Rich Kelley, Scott Rhoat, Abbie Jensen, and Joe Luther.

County Personnel present included Krista Davis, Brian Querry, Bob Jacobs, Mike Bloom, and Tom McDermott.

CNET staff were present.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, May 9, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Proclamation No. 20 of 2017 – Commissioner Pipe welcomed local emergency services personnel Scott Rhoat, Rich Kelley, Tracie Young-Brungard, Mark Ott, and Laura Snook to speak about emergency medical services in Centre County. Scott thanked the Board for the opportunity to be recognized. There are ten ambulance agencies in Centre County, three quick response agencies and one aero medical helicopter. There are 429 certified providers in the County. In 2016 there were 16,604 ambulance responses; an average of 45 calls per day. Rich Kelley spoke about the importance of administering CPR, 80% of people who are in cardiac arrest die because there was no one able to start CPR. By doing hands only CPR you can

double sometimes triple the success rate of resuscitation. Tracie and Commissioner Higgins demonstrated hands only CPR to the tune of "Staying Alive". It is recommended that compressions are done at a rate of 100-120 per minute, the same beat as the song. Tracie also demonstrated how to properly use an AED. Commissioner Higgins made a motion to proclaim May 21-27, 2017 as "Emergency Medical Services Week" in Centre County. The motion was seconded by Commissioner Dershem and unanimously approved.

- B. Proclamation No. 21 of 2017 – Susan Hawthorne and Dorothy Blair joined us today from Central Pennsylvania Community Action, an anti-poverty agency serving Centre and Clearfield County. Community Actions were founded by Lyndon Johnson in 1964. This year marks the 50th year for our Central Pennsylvania Community Action. Community needs are always changing and with eighteen members on the Board, they are able to offer a variety of services. Commissioner Higgins made a motion to proclaim May 2017 as "Community Action Month" in Centre County. The motion was seconded by Commissioner Dershem and unanimously approved.
- C. Commissioners – Commissioner Higgins made a motion to approve the operation and maintenance plan agreement between the County and landowners for the Emergency Watershed Protection (EWP) streambank stabilization project. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 111.
- D. Planning – Requested that the Board approves the following items:
 - i. Commissioner Pipe made a motion to approve a Memorandum of Understanding for the Final Land Development Plan for The Village of Nittany Glen – Phases III-B.2, III-C, III-D.1, and III-D.2; CCPCDO File No. 51-17. This proposal represents the next in a series of development phases for The Village of Nittany Glen, showing and additional 30 manufactured housing sites with corresponding infrastructure. The total development area comprises 6.815 acres and lies within The Village of Nittany Glen development complex, being approximately one-quarter miles northeast of its intersection with Fillmore Road in Benner Township. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 151.
 - ii. Mike Bloom and John Buerkle presented a contract with Pashek & MTR for the Bellefonte to Milesburg Trail Feasibility Study and Pre-Construction Analysis. The contract total is \$84,750 which is funded as follows: State \$70,500 and Local Match \$15,300 for the period of May 16, 2017 through January 31, 2018. Commissioner Higgins made a motion to approve the contract with Pashek and MTR. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 151.

iii. Bob Jacobs presented the review committee's recommendation to select an Energy Service Company (ESCO's) that will be contacted to perform energy conservation measures at six (6) County facilities. Bob said both companies that submitted their qualifications both offered a lot of experience and estimated \$140-170,000 per year in savings cost. Over the next 20 years there is an estimated \$6-8 million in savings. Even though both companies were highly qualified, McClure was rated slightly higher than Noresco by the review committee. Commissioner Higgins made a motion to select McClure and enter into contract negotiations. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 151.

E. Commissioner Higgins announced the check of the week was to Strawberry Fields for \$119,489.93 and \$5 million was transferred into our money market account. He made a motion to approve this week's check run in the amount of \$5,670,103.90 dated May 12, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to move the following items (A-B) to the Consent Agenda for May 23. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. MH/ID/EI – Tom McDermott requested that the board reviews the following items:
- i. Addendum No. 1 between the County of Centre and Crossroads Counseling, Inc. This will allow for funds to provide additional services to include medication assisted therapies (induction of suboxone and vivitrol) and partial hospitalization services. These funds will also provide outpatient treatment and services through the Center of Excellence. The contract maximum will increase from \$115, 000 to \$268,561 a total increase of \$153,561 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
 - ii. Addendum No. 1 between the County of Centre and Strawberry Fields, Inc. This addendum will allow for funds to provide additional early intervention services and to add interpreter services in the amount of \$25,000, increasing the contract maximum from \$385,000 to \$410,000 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.
 - iii. Addendum No. 2 between the County of Centre and The Advocacy Alliance. This will allow for funds to provide additional incident management for intellectual disability services in the amount of \$5,000, increasing the contract maximum from \$11,000 to \$16, 000 – Dept. 561.

iv. Letter of Agreement between the County of Centre and Susquehanna Software, Inc. Services provided include quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS SC Tracker maintenance and quarterly SC Pelican maintenance. The contract total is \$41,500 with the source of funding as follows: State \$39,587 and County \$1,913 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

B. Risk Management – Krista Davis requested that the Board reviews the following items.

i. A loss prevention grant program application to PCoRP, the County's property casualty insurer. The total grant amount requested is \$14,919.35 – Dept. 112.

ii. 2017-2018 PCoRP Renewal Quotation for Centre County Government's property and liability insurance policy through PA Counties Risk Pool. The total cost of renewal is \$256,547 for the period of June 1, 2017 through June 1, 2018. Krista noted that this is less than .5% of an increase from last year – Dept. 112.

VI. CONSENT AGENDA – Commissioner Higgins made a motion to approve the following (A-D) Consent Agenda items. The motion was seconded by Commissioner Dershem and unanimously approved.

A. Adult Services – Request that the Board approves the Pennsylvania Housing and Finance Authority (PHFA) Commitment Letter for the awarded \$26,000 to Centre County Office of Adult Services. This money, leveraged with Human Services Block Grant funds, will be used during FY17-18 to expand the existing Homemaker Services Program for disabled adults, between 18-59 years, who are often vulnerable to homelessness and/or near homelessness. The PHFA Grant total is \$26,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

B. Children and Youth – Request that the Board approves a contract with Calvary Kids Daycare to provide childcare services. The contract total is \$500 which is funded as follows: State \$400 and County \$100; for the period of July 1, 2016 through June 30, 2017 – Dept. 511.

C. Criminal Justice Planning – Request that the Board approves a contract renewal with Crossroads Counseling, Inc. for the Men Against Abuse Program, or MAAP. MAAP is a mandatory Batterers Intervention Program for offenders who have committed DV offenses. MAAP consists of 30 weekly sessions and is fully participant funded. This contract is from January 1, 2017 through December 31, 2017 – Dept. 306.

- D. Commissioners – Request that the Board approves the hazardous materials response team state certification/re-certification criteria – attachment 3A. Stating that the Pennsylvania State University HAZMAT Team will continue to provide hazardous material response coverage for our county. Agreeing that said team would continue to provide as one of the two PRIMARY response teams for the coverage of Centre County until our agreement has terminated – Dept. 111.

VII. TOURISM/HISTORY

VIII. DISCUSSION ITEM(S)

- A. Brian Querry announced the Sayer's Dam Memorial Dedication will be held on May 26, 2017 at 6:00 PM. Foster Sayers is the only medal of honor recipient in Centre County. The memorial has been upgraded by bricks provided by the Central Pennsylvania Builders Association. Abbie Jensen said this is their fifth project where they were able to give back and honor veterans. Students from CPI are working to install 1,200 square feet of pavers in the shape of a keystone as well as a podium. Joe Luther said this is one of the largest projects taken on by the school. This is a great opportunity for the students to get real life experience and give back to the community. U.S. Representative Glenn Thompson and State Representative Mike Hanna are expected to attend the dedication as well as the son of Foster Sayers who will offer remarks.
- B. Commissioner Higgins was excited to announce the grand opening of the Springboard Bellefonte Business Incubator on May 25th at 2:00 PM. The incubator offers about 1,400 square foot of space, enough to accommodate 12-24 entrepreneurs. It will offer shared and locking desk space, a color printer/copier and Wi-Fi.
- C. Natalie Corman reviewed the FY 2017-2018 Proposed State Budget HB218 Resolution. The Emergency Management Performance Grant Program has been added to the resolution in the amount of \$116,833. This brings the total proposed funding cuts listed in Resolution No. 4 to \$782,460. Commissioner Higgins made a motion to approve Resolution No. 4 of 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

IX. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – PCCD Grant 2016 VA \$30,428.18
B. Catholic Charities – Annual Recognition Day
C. Logan Fire Company No. 1 – Events Flyer and Donation Information
D. Commonwealth of PA – 21Q17 Uniform 911 Disbursement \$609,431.71
E. Tomas Burka – Eagle Scout Ceremony

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, May 16, 2017

PAGE 6

- F. Reliance Fire Company – Letter of Concern
- G. Marie O/Crater – Letter of Concern
- H. Youth Service Bureau – 2017 Annual Volunteer Recognition
- I. Commonwealth of PA – CS-OA-PCCD Grant \$951.70

X. RECOGNITIONS

XI. C-NET REQUESTS- Commissioner Higgins made a motion to approve the following (A-C) C-NET requests. The motion was seconded by Commissioner Dershem and unanimously approved.

- A. Sponsorship of the Centre County Commissioners and Bellefonte Borough Council Joint Town Hall Meeting at 7:00 PM on Thursday, June 8, 2017 at the Courthouse Annex, Bellefonte.
- B. Sponsorship of the awards ceremony for the John H. Ziegler Preservation Awards of the Centre County Historical Society at 3:00 PM on Sunday, November 5, 2017 at the Centre County Visitors Center, State College.
- C. Sponsorship of the Springboard Bellefonte Business Incubator Event on May 25th.

XII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report – Today is the Municipal Primary, there is no voter registration report.
- B. Announcements
 - i. The Centre County Commissioners' and the Bellefonte Borough Council will hold a joint Town Hall meeting on Thursday, June 8, 2017 from 7:00 to 9:00 PM on the third floor of the Courthouse Annex in Bellefonte.
 - ii. Centre County Government Offices will be closed Monday, May 29, 2017 in observance of Memorial Day.

XIII. EXECUTIVE SESSION REPORT

XIV. MEETING SCHEDULE

Monday, May 15 2017

Foster Parent Appreciation Banquet – 6:30 PM - Boalsburg

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, May 16, 2017
PAGE 7

Tuesday, May 16 2017

Primary Election

BOC – 10:00 AM – Room 146 WB

BOC - Records Improvement Committee – 2:00PM - Room 144WB

Thursday, May 18, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Groundbreaking Ceremony of Westminster Place South at Windy Hill Village – 12:00 PM

Department Head Meetings – 2:00-3:30 PM – Room 144WB

XV. ELECTION ANNOUNCEMENTS

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

Wednesday, May 17, 2017

First day to REGISTER after the primary.

Tuesday, May 23, 2017

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on May 15).

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdrawal by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day for withdrawal by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

I. QUESTIONS FROM THE PRESS

- II. Motion by Commissioner Higgins to adjourn the meeting at 11:02 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Natalie Corman, Deputy Administrator